

CUSTOMER DETAILS			DELIVERIES TO:
Company Name:	Site/Department:	Contact Phone:	Compliance Chemist Chemika Pty Ltd 119 Magowar Rd Girraween NSW 2145
Requestor:	Purchase Order:	Quotation Number:	

Submission time: TOC testing is performed routinely each Thursday. To be included in this run, TOC samples are to be **delivered by 3pm on Thursday**. Please contact lab@chemika.com.au prior to 3pm if you are unable to meet this deadline.

TOC sampling: Samples should be taken directly into a certified TOC vial. Samples must be filled to the top with no air bubbles. If the sample cannot be supplied in a TOC vial a minimum volume of 100mL is to be supplied in a clean glass container filled to the top. If possible, samples should be taken in duplicate so a retain sample is available if requested by Chemika.

Cleaning Validation samples: Cleaning validation TOC samples should only contain purified water and **must be free of particulates and detergents**. If you have particulates or any concerns about your samples please contact lab@chemika.com.au and we can advise on how to proceed.

Office Use Only: Logged by (initial/date): CKA _____ to CKA _____	
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	Product Name / Description	Batch / Ref	Method / Version	Specification (ppm)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				

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This is a representation of an electronic record that was signed electronically and this page is the manifestation of the electronic signatures.

Signatory Table

Action Name	User Name	Title	Signature Date
Send for Review (Written By)	Debbie Simpson	Quality Control Leader	22-Apr-2026 11:43
Review	Catherine Micallef	Quality Assurance and Compliance Manager	22-Apr-2026 14:18
Send for Approval	Debbie Simpson	Quality Control Leader	23-Apr-2026 10:35
Approve	Catherine Micallef	Quality Assurance and Compliance Manager	28-Apr-2026 11:14

* Dates are displayed according to the system time zone: (GMT+10:00) Australian Eastern Standard Time (Australia/Sydney)